BROMPTON-ON-SWALE PARISH COUNCIL

Clerk: Shireen M Rudge, 58 Brompton Park, Brompton on Swale, Richmond DL10 7JP
Tel: 01748 818155 email: bosparishclerk@talktalk.net

Minutes of the Parish Council Meeting Thursday 3 September 2020

Present:

Cllrs D Sharp, A Guest, B Woodley

District Cllrs Ian Threlfall and Leslie Rowe

County Cllr Carl Les

The Clerk

1. Apologies for absence: None Recorded

The Chairman noted the resignation of Cllr Birch and Cllr Frankland.

2. Open Forum

No members of the public were present

3. Minutes of the Last Meeting

The minutes of the meeting held on 16 July were approved.

Proposed:

Cllr Guest

Seconded:

Cllr Woodley

- 4. Matters Arising
- **4.1** Red Telephone Kiosk/British Cycling Bid (Minutes 16 July, Item 4.1). Telephone kiosk is now in the ownership of the Parish Council. The Planning application has been submitted to RDC for consultation. Quotes are being obtained for the installation of the Cycle Hub.
- 4.2 Basketball Hoop, Augustus Gardens (Minutes 16 July; item 4.2)
- **4.3** Augustus Gardens transfer plan (minutes 16 July, item 4.3). An email received from Persimmon was discussed. This included completion of remaining works, additional works as requested and the proposed transfer sum. Further information required from Persimmon.

Councillors agreed a working group to include a resident to discuss and make minor decisions would be helpful.

It was agreed land would not be adopted by Parish Council until all work on land was of acceptable standard. A timescale and schedule of works will be requested from Persimmon. RDC will be contacted to discuss the proposed transfer sum.

Action - The Clerk

- 4.4 Cemetery Gates (Minutes 16 July, item 4.5). No further progress at this time.
- **4.5** Redmond Review/Financial Regulations (Minutes 16 July, item 4.6). Cllr Woodley has completed the initial work. Further work/investigation is still required. Cllr Woodley will seek advice from YLCA. Redmond review was due to report in April 2020 no update has been received.
- 4.6 Contract of Employment, Job Description Clerk and RFO (Minutes 16 July, item 4.7). The contract and job description are in the process of being finalised. Cllrs have been invited to send comments to the Chairman to allow approval of the documentation at the next meeting.

Action - The Chairman & Councillors

4.7 Village Society – Boundary Fencing and Soft Landscaping (Minutes 16 July, Item 4.8). No Further progress at this time.

Action - The Clerk

4.8 Parish Resilience Plan (Minutes 16 June, item 4.10). No further progress. The Clerk asked that this item be removed from the agenda at this time. Councillors agreed it will be followed up at a later date.

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5. Reports

5.1 Report from NYCC - Cllr Les

Cllr Les has reported the advertising vehicle at the Scorton/ Gatherely Road crossroads and the parking of vehicles along the grass verge on Gatherley Road.

Cllr Les will visit the area of Catterick Bridge to look at the issue previously discussed regarding the Coast to Coast footpath from Catterick Bridge towards Scorton. He is waiting to hear from the footpaths officer at NYCC to discuss the riverside footpath.

Cllr Les continues to investigate ownership of the tree on the verge adjacent to 131 Brompton Park. NYCC Covid rates of infection are low at present. Numbers are monitored. Ready for return to school. Devolution discussions continue. However, 'asks' cannot be submitted to central government until all councils agree.

5.2 Report from RDC – Cllr Threlfall

Devolution debate continues at RDC. A collective decision is awaited. Covid has taken a large amount of resources with an estimated £900K deficit at the end of the year. Council day to day work has been an issue. Essential repairs on housing stock have taken place. Income is reduced.

Cllr Guest asked when the Local Plan was expected to be produced. It is currently estimated 18mths to 2 yrs. Cllr Threlfall said it was important this is done soon. The Local Plan is still open for opportunity to offer ideas.

Devolution - Current Issues, Item 6.8

The Chairman declared an interest in the devolution discussion.

He asked whether an update had been received from York. District Council proposals rely on York to be part of it to ensure figures stack up. At this time York do not want to be involved.

Further discussion took place including, choices available to the Parish Council and any benefits to be gained. Cllr Woodley said that most residents were unaware of what was taking place regarding devolution.

Cllr Les said the devolution deal is going ahead. The Prime Minister wants to see elected Mayors throughout the country. Devolution is a requirement. Part of the recovery (Covid 19) must be via local government as the two-tier system is inefficient. He said once the 'asks' have been put to Government; ministers will ask people & stakeholders what they want.

Cllr Guest suggested the Parish should leave their decision until more information is available. Cllr Les explained the Minister wanted a draft by the end of September and a proposal by the end of October. However, the letter the letter of invitation has not been received.

Councillors agreed to wait until the next meeting on 15 October to make a decision.

Report from The Police

No report received

Report from The Village Society

No report received

6. Current Issues

6.1 To discuss/agree the use of the Parish Councils Zoom Account – Councillors agreed the Village Society could use the Parish Council zoom account to enable virtual meetings while The Clerk was on the Committee of the Village Society.

Proposed:

Cllr Guest

Seconded:

Cllr Woodley

To discuss/confirm the rebuild/removal of the cemetery shed – Councillors agreed to the removal of the Cemetery shed at a cost of £800.00.

Proposed:

Cllr Guest

Seconded:

Cllr Woodley

6.3 To note and accept the General Privacy Notice and Privacy Notice for Staff, Councillors and Role Holders – Notices accepted by all Councillors

Proposed:

Cllr Woodley

Seconded:

Cllr Guest

6.4 To adopt the Records Management Policy – Councillors adopted the policy.

Proposed:

Cllr Guest

Seconded:

Cllr Woodley

6.5 To discuss/agree a proposal of Wildflower Meadows at Augustus Gardens – Cllr Woodley said when the Parish Council adopted the land at Augustus Gardens, they would be responsible for a large amount of grassland which would need regular cutting. He proposed turning some areas into wildflower meadow to reduce the cutting costs.

Cllr Woodley will investigate. Residents will be consulted prior to any decision.

- **To discuss/agree resident assistance during proposed Augustus Gardens adoption** Discussed and agreed in item 4.3.
- 6.7 To discuss/agree NJC new pay scales for 20/21 Councillors agreed with new pay scales

Proposed:

Cllr Woodley

Seconded:

Cllr Guest

- **6.8** To discuss/agree on direction of Devolution Discussed under item 5.2
- 7. Parish Finances
- 7.1 To receive and note the payments previously authorised and receipts (circulated prior to the meeting).

 The final payment for the new website has been made and a standing order has been set up for website support and maintenance. The planning application fee for the cycle hub (previously approved) has been paid.

Proposed:

Cllr Guest

Seconded:

Cllr Woodley

7.2 To receive a Bank Reconciliation and Budget Comparison for the year to date (circulated prior to the meeting).

No questions were raised.

Proposed:

Cllr Guest

Seconded:

Cllr Woodley

7.3 The following payments were approved.

The Chairman had approved Risk Assessment Training with BHIB for the Clerk, The cost was £5.00.

Proposed:

Cllr Guest

Seconded:

Cllr Woodley

8. Correspondence

None received

9 To consider and decide upon the following Planning Applications None received

- 10. To receive the following Planning Decision/Information
- **20/00425/FULL –** 26 Honey Pot Road FPP for Conversion of Detached Garage into Summer House **No comments or objections**
- **20/00484/FULL** Lakeside Cottage, Parkgate Lane PFF For Retention of Static Caravan to be used as Temporary Ancillary Domestic Accommodation **No comments or objection**
- 10.3 19/00556/FULL The White House, Brompton-on-Swale FPP for Construction of One Four Bed and Two Three Bed Dwellings GRANTED
- 10.4 20/00073/FULL Amended Proposal 30 Honey Pot Road No comments or objections

- Cllr Guest had been approached by residents regarding the number of cars parked in River Lane/St Pauls
 Close who are having difficulty with vehicle access to their property. There are a number of vehicles
 parked on both the footpath and the road.
 Access and egress at Bridge Road/Curteis Drive still remains an issue for residents.
- 11.2 The boot sale in Parkgate Lane was mentioned. Cllr Threlfall said Richmond Town Councill hold the rights for markets (Market Charter). Any market, boot sale or such would need to apply to the Town Council for a licence.
- 12. Date of next meeting, Thursday 16 October at 7.00pm via Zoom platform

Signed:	dansp			
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